



CITY OF AKRON, OHIO
POLICE DIVISION
AUGUSTUS A. HALL, CHIEF OF POLICE

NUMBER P-2010-044	EFFECTIVE DATE May 19, 2010	RESCINDS P-08-044 Issued 8-1-08
SUBJECT Hospital Guard Procedure		ISSUING AUTHORITY Chief Augustus A. Hall

I. POLICY

When it has been determined that a hospitalized prisoner must be guarded, the department will take steps to provide maximum safety to hospital staff, officers, general public, and the prisoner. The department reserves the right to suspend privileges normally granted to a hospitalized patient in order to accomplish this goal.

II. PROCEDURE

A. SHIFT COMMANDER'S RESPONSIBILITIES

1. Determine the need for a hospital guard.
2. Arrange for posting and relief of the hospital guard.
3. Ensure the hospital guard is provided with a Hospital Guard Kit which includes the following:
 - a. Leg irons and key.
 - b. Metal detector.
 - c. Shift log book.
 - d. Hospital Guard Procedure.
4. Ensure notification of hospital personnel to discontinue incoming telephone service to the prisoner's room.
5. Ensure that the Prisoner Information Report is completed and that hospital security is notified that a guard has been posted.
6. Provide for the inspection of the hospital guard by a supervisor at least once during each shift.

B. OFFICER'S RESPONSIBILITIES

1. Inspect the prisoner restraint devices for any tampering or wear and report any deficiency to the immediate supervisor. Leg irons will be used at all times except when their use would hamper medical treatment.
2. Conduct an inspection of the room and immediate area around the prisoner, including the restroom, for any item that could be used as a weapon.
3. Remain with the prisoner unless otherwise directed by a supervisor.
4. Permit only authorized persons to enter the prisoner's room. Authorized shall mean:
 - a. Hospital staff required for medical and service purposes.
 - b. Law enforcement personnel assigned to the investigation.
 - c. Visitors identified in this procedure and those approved by a Uniform shift commander.
5. Officers shall not perform personal services for the prisoner.
6. Officers shall not assist hospital personnel except in an emergency.
7. Inspect all deliveries including food trays prior to use by the prisoner. All eating utensils will be accounted for after each meal.
8. Keep a shift log book and log all activities of the prisoner, including any visitors and authorized outgoing telephone calls. Record officer's starting and relief dates and times in the log book.

C. VISITORS


1. Visiting hours shall be between 1:00 p.m. and 3:00 p.m. on Sundays only.
2. Visitors shall be restricted to the spouse, mother, and father.
3. Only one visitor will be permitted in the room at a time.
4. No intoxicated persons will be permitted to visit.
5. All visitors will be asked, as a condition of visitation, to submit to a search or metal detection scan if appropriate, in addition to a visual inspection of all packages, purses, etc. Persons refusing to submit to such inspections or search shall not be permitted to visit the prisoner.

6. The prisoner's attorney will be permitted to visit with the prisoner for purposes of consultation with prior approval from a shift commander. Any conversation between the offender and counsel is privileged. Keep the offender under observation, but permit as much privacy as practicable.

D. PRISONER TELEVISION AND TELEPHONE RESTRICTIONS

1. Telephone use will be prohibited except under unusual conditions and with prior approval of a supervisor.
2. Television service may be activated at the prisoner's expense.

By Order Of,



Augustus A. Hall
Chief of Police

Date 5-4-10